



ಬಿ.ಎಂ.ಎಸ್. ತಾಂತ್ರಿಕ ಮತ್ತು ವ್ಯವಸ್ಥಾಪನಾ ಮಹಾವಿದ್ಯಾಲಯ

BMS Institute of Technology and Management

(An Autonomous Institution, Affiliated to VTU Belagavi)

Avalahalli, Doddaballapur Main Road, Bengaluru, Karnataka - 560064

Ref. No: BMSITEM/Exam/2025/316

CIRCULAR

Date: 25-08-2025

Subject: Registration for Supplementary Semester – 2022 Batch Students
For 'F' Grade courses – Regarding

All students of the 2022 Batch who have obtained an 'F' grade courses (B**XX) in the 1st, 2nd, 3rd, 4th, 5th and 6th semester courses and are interested in improving their Continuous Internal Evaluation (CIE) marks and attendance are hereby informed to register for the **Supplementary Semester**.

It is to be noted that:

1. The **CIE marks and attendance earned earlier shall become null and void** upon registering for the Supplementary Semester.
2. The students with 'F' grade must **re-earn the CIE marks and Attendance** through regular class attend, internal assessments, and attendance during the Supplementary Semester.
3. Only upon fulfilling the CIE marks and Attendance requirements and gaining eligibility, the student will be eligible to appear for the **Semester End Examination**.

INSTRUCTIONS FOR CANDIDATES

1. The applications shall be obtained from the respective Department.
2. The students shall fill the application form carefully with correct information, such as **Course code, Course name, Credits and Fee details**.
3. Filled application with payment receipt shall be submitted to the Department Head.
4. The prescribed fee shall be remitted to the bank by collecting challan at the account section.
5. The students shall submit hard copy of the signed application form to the respective department HoDs along with the fee payment details.
6. The deadline for the submission of exam application forms (**Hardcopy**) to the exam section is **29.08.2025**.
7. The department shall submit exam application forms order wise.
8. A penalty fee of Rs.100/- will be charged for the application submitted beyond the due date till **30.08.2025**.

Year of Admission	Fee details (VTU Norms)
UG: 2022 Batch	<ul style="list-style-type: none"> • Application Fee Rs.20/- per candidate • Registration Fee Rs.1000/- per credit. • Grade Card fee Rs.150/- per Candidate

Note: Students concerned are advised to do the registration before: **29-08-2025**

Ht 25/08/2025
Controller of Examinations

Kulath 26.08.25
Dean (Academics)

Alv
Principal

Copy to: The Principal and Dean's Office, All faculty members and 2022 Batch Students, The Office, The exam section



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EXAM SECTION

SUPPLEMENTARY SEMESTER COURSE REGISTRATION FORM: UG (2022 BATCH)
 (To be submitted by the students to the college through respective Department)

Ref. No:

Student Name (Upper Case)			
USN			
Section		Branch	
ABCD ID			
Student Mobile Number			Receipt Number

SL. NO	SEM	COURSE CODE	COURSE TITLE	CREDITS	REGISTERED (✓)

Total Credits:

Year of Admission	Fee details (VTU Norms)
UG: 2022 Batch	<ul style="list-style-type: none"> Application Fee Rs.20/- per candidate Registration Fee Rs.1000/- per credit. Grade Card fee Rs.150/- per Candidate

Declaration

I hereby declared that the courses I have selected through this application are sole courses I intend to register for.

Student Signature

Faculty Advisor

HoD Signature